

Fair Board Meeting Agenda

February 19, 2026 **5:30 p.m.**



Call Meeting to Order

PUBLIC COMMENT

This up to thirty-minute time period is reserved for public comment on topics pertaining to the operations and management of the fairgrounds. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Review and Approve Agenda

New Business

- 2026/2027 Budget Request Approval
- 2026 Fair Food Vendor Percentage – recommend increasing to 20% from 18%.
- Volgistics Software License – Estimate between \$18 and \$24 per month (based on number of volunteers)
- Refund Policy Review (Flores and Shamloo requests for refund)
- TRV
- Fair Entertainment Update/Contract Approvals

Old Business

- Quilt Show Request – see attached letter
- Arena Kitchen Update
- Commercial Kitchen Contract Status
- Discount Ticket Proposal – February/March

Financial Report

- Financial Status
- Significant expenditures (Leslie/Gary)
- Fair Manager – describe any significant upcoming charges or events

Fair Manager Report

- Other updates

Standing Vendor Update

- PKA –
- Alcohol Vendor –
- Bert's Arena Kitchen/Commercial Kitchen -

Fair Related Items

- Ticket Sales to Date
- Sponsorship Program

Event Center – Updates and Status

- Restroom Project – Floor finish fix - status.

Other

NOTE: This meeting will also be available online. Please contact the Fair Office if you wish to join the online meeting.

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Upcoming Events:

TRV OHSET – February 20th – 22nd

OFEA – February 28th

PKA Kart Race – February 28th – March 1st

Youth Livestock Auction Steer Weigh-In – March 7th

Oregon Hunters Association Banquet – March 14th

International Mustang Horse Assoc – March 14th – March 15th

PKA Race – March 14th – March 15th

TRV OHSET – March 20th – 22nd

Ducks Unlimited - March 21st

Jordan Circus – March 23rd – March 24th